

PENANCE CANOE CLUB CONSTITUTION

The Club shall be called the Penzance Canoe Club, hereafter called “The Club”

The Club shall be situated at the Albert Pier, Penzance

The Main purposes of the club are to provide facilities for and to promote participation in the amateur sports of canoeing and kayaking (paddle sports) in the Penwith area.

The objectives of The Club shall be:

1. to provide facilities for paddle sports
2. to provide facilities for learning
3. to provide opportunities for adventure
4. to foster a spirit of public service
5. to teach the importance of safety in paddle sports

The objectives of The Club shall be met by application of the following powers:

1. to own and maintain suitable equipment
2. to provide courses in accordance with Paddle UK standards
3. to organise a range of events throughout the year suitable for all members
4. to support local initiatives such as the Promenade Swim and introductory sessions for local youth groups

Committee

The management of The Club shall be through a Committee consisting of Chair, Secretary, Treasurer, Membership Officer, Welfare Officer, Safety Officer and three senior members.

- Up to five additional members may be junior members
- All Committee members shall be elected at the Annual General Meeting (AGM)
- The Chair and four other members shall form a quorum
- The Chair shall have the casting vote
- The Committee shall retire annually but shall be eligible for re-election
- The Committee shall have the power to co-opt

Subscriptions

Subscriptions shall be fixed at the Annual General Meeting and if not paid by the 1st of June membership shall be terminated.

General Meetings

An Annual General Meeting shall be held by the 31st May each year. Members shall be advised of such a meeting a minimum of 10 days before the event.

An Extraordinary General Meeting may be called at any time at the request of a minimum of five senior members of The Club, due notice of the matters to be discussed having been circulated ten days prior to the meeting taking place.

Function of Officers

- The Chair shall be responsible for oversight and governance of The Club and act as its ambassador.
- The Secretary shall take the minutes of meetings, conduct general correspondence and the business of The Club and coordinate its various activities.
- The Safety Officer shall take the lead in ensuring that The Club's practices and procedures either eliminate risk, or control so far as is practicable, unavoidable risk.
- The Treasurer shall be responsible for the paying of bills, the collection of subscriptions and the keeping of Club accounts. The accounts shall be submitted to the Annual General Meeting.
- The Membership Officer shall be responsible for collecting and maintaining membership records and dealing with enquires from prospective members.
- The Welfare Officer shall be The Club's Safeguarding lead and take a proactive role in dealing with welfare and safeguarding issues.

Alteration to Club rules

The committee may amend the Club rules; a full meeting of The Club shall ratify their decision after such alterations have been posted on The Club notice board for a minimum of 21 days.

Instruction

All instruction will take place according to the recommendation of Paddle UK as set down in their coaching framework and guidance.

Dissolution

The Club may be dissolved by a resolution passed by a two-thirds majority of those present voting at an Extraordinary General Meeting convened for the purpose of which 21 days' notice shall have been given to the members. Upon Dissolution of the club any remaining assets shall be given or transferred to another registered Community Amateur Sports Club (CASC), a registered charity or the sport's governing body for use by them in related community sports.

Non-Profit Making

All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

It shall be the policy of The Club to reimburse bone-fide out of pocket expenses incurred on the Club's behalf where such expenses do not include any element of personal gain.

Membership

Membership of the club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

The club will have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

The club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.

Classes of membership available on application shall be:

- Senior Membership, anyone over the age of 18 interested in the objectives of The Club
- Junior Membership, anyone under the age of 18 interested in the objectives of The Club
- Family Membership. A single subscription covering up to two senior members and 3 children (i.e. under the age of 18) interested in the objectives of The Club, and living in the same household.

Application for membership of The Club shall be available to anyone of qualifying age, however, the Committee has the right to refuse membership in the interests of the health and safety of any applicant or any member of The Club. The applicant in such cases shall have the right of appeal against such refusal.